



Safe Roads to Prosperity

**PROCUREMENT FOR
THE REMOVAL OF SAND FROM ROADS: KEETMANSHOOP REGION – ORANJEMUND
CONTRACT AREA**

BID PROCUREMENT NO:

W/ONB/RA – 04/2026

BID CLARIFICATIONS NOTICE NO.2

ISSUE DATE: 23 June 2026

W/ONB/RA-04/2026: THE REMOVAL OF SAND FROM ROADS: KEETMANSHOOP REGION – ORANGEMUND CONTRACT AREA: Notice No. 02 to Bidders

Invitation for Bids (IFB) (on Page ii), Revise as **highlighted**, to the following:

Closing Date and Time:	16 July 2026 (No late submissions/offers will be accepted)
Opening of Bids	16 July 2026 at 11h30 Bids will be opened in the presence of the Bidder’s representatives in attendance at: Roads Authority Head Office Corner Mandume Ndemufayo Avenue & David Hosea Meroro Road, Southern Industrial Area, Windhoek

PART 1: Section I – Instruction to Bidders

Part I of the document Section I, Instruction to Bidders (on Page 10), Revise as **highlighted** ITB 6.3, to the following:

- 6.3 To qualify for award of the Contract, bidders shall meet the following minimum qualifying criteria:
- a) Minimum average annual financial amount of construction work over the period specified in the BDS;
 - b) experience as prime contractor in the construction of a minimum number of works of a nature and complexity equivalent to the Works over a period as specified in the BDS (To comply with this requirement, works cited should be at least 70 percent complete);
 - c) proposals for the timely acquisition (own, lease, hire, etc.) of the essential equipment listed in the BDS;
 - d) a Contract Manager/Supervisor with five years’ experience in works of an equivalent nature and volume, including no less than three years as Manager or as otherwise specified in the BDS; **and**
 - e) liquid assets and/or credit facilities, net of other contractual commitments and exclusive of any advance payments which may be made under the Contract, of no less than the amount specified in the BDS; **-2**
 - f) A consistent history of litigation or arbitration awards against the Applicant or any partner of a Joint Venture may result in disqualification.

PART 1: Section II – Bidding Data Sheet

Part I of the document Section II, Bidding Data Sheet (on Page 24),
Revise as **highlighted** ITB 6.2 (b), to the following:

ITB 6.2 (b) Bidders must state the total monetary value of construction **works performed / completed (excluding ongoing projects) in any of a cumulative total of three (3) years within the last ten (10) years (i.e., any three years from 2016 to 2026); a minimum cumulative amount of:**

N\$ 7,000,000.00

Bidders must provide references of clients / employers (i.e., *in the cases of Bidders who participated in these projects in their capacity of Sub-contractor the reference letters must come from the Employer **addressed to the Main Contractor; and listing the sub-contractor(s) under them as well as indicating the works executed by the said Sub-Contractor***) who may be contacted for further information on those contracts. As a form of references the Bidder shall provide the following information:

1. A signed letter and/or completion certificate from previous clients/employers or their representative(s) explicitly expressing information as it relates to the following for the works: -
 - i. **Contract duration,**
 - ii. **Brief description of the works,**
 - iii. **Approved contract price (as required in BDS 6.2 (a), and**
 - iv. **Contract size and/or complexity (if applicable).**

Part I of the document Section II, Bidding Data Sheet (on Page 26-27),
Revise as **highlighted** ITB 6.2 (d), to the following:

ITB 6.2 (d) The Bidder must submit a list (i.e., assets register) of all plant and equipment to be used on the works, the said list / asset register shall indicate the source or form of acquisition namely:

- i. Ownership, **or**
- ii. Lease or hire, **or**
- iii. Rent, **or**
- iv. **Intent to purchase**

Additionally, the Bidder is to fully complete the sample form in Section IV – Bidding Forms, Part E3. (The Bidders are advised to produce copies of the said forms to ensure all plant and equipment are captured at and for Bid submission).

With (and inclusive of) the above list / asset register of plant and equipment, proof of ownership is only required for plant and/or equipment registrable with NaTIS.

In addition, an asset register for any other equipment should be provided. Herein under, is the complete list of all plant and equipment to feature in the list / asset register and where necessary a certified copy of the Certified copy of NaTIS Registration Certificate must to be availed:

For SRU-KHP02 (Oranjemund):

A. Continuous operational plant

1. 1x TLB (Accompanied by a valid **NATIS Registration Certificate** as Proof ownership).
2. Temporary Road Traffic Signs as specified.
3. Various tools: Slashers, shovels, rakes, brooms, hay forks, gloves, sharpeners for slashers, etc
4. 1x Tipper Truck: Min size 6 m³ (Accompanied by a valid **NATIS Registration Certificate** as Proof ownership).

B. Optional plant (if and when needed) to be listed in the asset Register:

1. 1x Water Truck
2. 1x 10 Ton Vibration Roller
3. 1x 4x4 LDV
4. 1x Motor Grader
5. 1x Pneumatic Loader
6. 1x Crawler Dozer

It should be noted that the following information and required proofs as it relates to the other forms of sourcing plant and equipment shall ensue:

- i. Lease / hire: – Letter of intent to hire from a reputable lease **or** hire company. The letter must explicitly express the plant and equipment to be leased or hired by the Bidder.
- ii. Rent (Private individuals): – the letter of intent or proposed rental agreement should be accompanied by a proof ownership (Certified copy of NaTIS Registration Certificate) by the lessor.
- iii. Intent to purchase: - A quotation explicitly depicting/describing the full name(s) and specification(s) of the plant/equipment required. The said quotation must be accompanied and referenced by a letter of intent from the Bank confirming extension of credit (conditionally) for the said quotation.

**Part I of the document Section II, Bidding Data Sheet (on Page 27),
Revise as **highlighted** ITB 6.2 (e), to the following:**

ITB 6.2 (e) The Bidder shall submit a Curriculum Vitae (CV) of the following key site and technical personnel. The CV shall highlight the experiences and their specific roles:

1. **Contract Manager / Supervisor** – At least 3 years' experience in a supervisory and/or contracts management role for any of:
 - i. Routine Maintenance of Bitumen Roads project; **or**
 - ii. Roads Construction project ~~(to Bitumen standard);~~ **or**
 - iii. Civil and/or Municipal engineering services; **or**
 - iv. Building construction.
- a) **Minimum Educational Qualification of Grade 12** (Certified copies should accompany the Contractor's Bid)
2. **Foreman** – At least 5 years' experience as a foreman for a:
 - i. Sand removal from Road's project; **or**
 - ii. Road Maintenance project.
- a) **Minimum Artisanal Qualification Level 3 in:** ~~either of the following two (2) trades~~ (Certified copies should accompany the Contractor's Bid):
 - Artisanal Trade in Building & Civil Engineering (N3)

It should be **noted** that all CV(s) of the key personnel listed above must be accompanied by **an original signed letter of consent** including a certified copy of the owner's (i.e., being the key personnel and owner of the CV) Namibian National Identity Document (Nam, ID).

The said letter of consent should be addressed to the Bidder with the correct Roads Authority Bid References.

Please note: Copies extracted from a certified copy shall not be acceptable, and submission thereof shall be deemed non-responsive.

**Part I of the document Section II, Bidding Data Sheet (on Page 29),
Revise as **highlighted** ITB 6.3 (a), to the following:**

ITB 6.3 (a) The Contractor must have a minimum average annual financial amount of construction of **N\$ 2 333 333.33, for any of three (3) years over last ten (10) years.**

**Part I of the document Section II, Bidding Data Sheet (on Page 29),
Revise as **highlighted** ITB 6.3 (b), to the following:**

ITB 6.3 (b) Bidders must submit a complete list of past experience and references **with a total combined minimum of three (3) years over the past ten (10) years (i.e. total number of contracts of similar nature to add up to three (3) years over the last 10-years)** in similar projects including any of the activities listed below:

- i. Sand removal from roads
- ii. Sand track blading, or
- iii. Blading of gravel roads

Note: References submitted must conform to ITB 6.2 (c).

**Part I of the document Section II, Bidding Data Sheet (on Page 29-30),
Revise as **highlighted** ITB 6.3 (c), to the following:**

ITB 6.3 (c) To qualify for award of the Contract the Bidder must indicate (as per Also see BDS ITB 6.2 (d)) the proposal for the timely acquisition

(namely: own, lease, hire etc.). The essential equipment to be made available for the Contract by the successful Bidder shall be compliant with the requirements of the Standard Specification, the Project Specification.

List of plant and equipment as may be specified in the Bill of Quantities for each respective Contract Area, all complying with the Specification:

For SRU-KHP02 (Oranjemund):

a) Mandatory / Compulsory with proof as indicated in BDS ITB 6.2 (d) Plant:

1. **1x** TLB (Accompanied by a valid **NATIS Registration Certificate** as Proof ownership).
2. Temporary Road Traffic Signs as specified.
3. Various tools: Slashers, shovels, rakes, brooms, hay forks, gloves, sharpeners for slashers, etc
4. **1x Tipper Truck: Min size 6 m³** (Accompanied **by a valid NATIS Registration Certificate** as proof of ownership).

b) Optional plant (if and when needed) to be listed in the asset Register:

1. **1x Water Truck**
2. **1x 10 Ton Vibration Roller**
3. **1x 4x4 LDV**
4. **1x Motor Grader**
5. **1x Pneumatic Loader**
6. **1x Crawler Dozer**

The Bidder is to note the following as it relates to the time acquisitions:

- i. Ownership – provide the necessary documents as per BDS ITB 6.2 (d),
- ii. Lease / hire – Letter of intent to hire from a reputable lease of hire company. The letter must explicitly express the plant and equipment to be leased or hired by the Bidder,
- iii. Rent (Private individuals) – the letter of intent or proposed rental agreement should be accompanied by a proof ownership by the

lessor. The said proof shall reflect those indicated in BDS ITB 6.2 (d),

iv. Intent to purchase: - A quotation explicitly depicting/describing the full name(s) and specification(s) of the plant/equipment required. The said quotation must be accompanied and referenced by a letter of intent from the Bank confirming extension of credit (conditionally) for the said quotation.

Part I of the document Section II, Bidding Data Sheet (on Page 31),
Revise as **highlighted** ITB 6.3 (d), to the following:

ITB 6.3 (d) 1. **Contract Manager / Supervisor** – At least 3 years' experience in a supervisory and/or contracts management role for any of:

- i. Routine Maintenance of Bitumen Roads project, **or**
- ii. Roads Construction project ~~(to Bitumen standard)~~, **or**
- iii. Civil and/or Municipal engineering services **or**
- iv. Building construction.

a) **Minimum Educational Qualification of Grade 12** (Certified copies should accompany the Contractor's Bid)

2. Foreman – At least 5 years' experience as a foreman for a:

- i. Sand removal from Roads project, **or**
- ii. Roads Maintenance project.

a) **Minimum Artisanal Qualification Level 3 in: either of the following two (2) trades** (Certified copies should accompany the Contractor's Bid):

- Artisanal Trade in Building & Civil Engineering (N3)

It should be **noted** that all CV(s) of the key personnel listed above must be accompanied by **an original signed letter of consent** including a certified copy of the owner's (i.e. being the key personnel and owner of the CV) Namibian National Identity Document (Nam, ID).

The said letter of consent should be addressed to the Bidder with the correct Roads Authority Bid References.

Please note: Copies extracted from a certified copy shall not be acceptable, and submission thereof shall be deemed non-responsive.

Part I of the document Section II, Bidding Data Sheet (on Page 34),
Revise as **highlighted** ITB 23.1, to the following:

ITB 23.1 The deadline for submission of bids shall be: **XX July 2026 at
11h00 AM**

Part I of the document Section II, Bidding Data Sheet (on Page 34),
Revise as **highlighted** ITB 26.1, to the following:

ITB 26.1 The bid opening shall take place at the following venue:
Roads Authority,
Corner Mandume Ndemufayo Avenue & David Hosea Meroro Road,
Windhoek

Date: XX July 2026
Time: 11h30 AM

Part I of the document Section II, Bidding Data Sheet (on Page 34-39),
Revise as **highlighted** ITB 32.1, to the following:

ITB 32.1

As per the Government Gazette No. 8020 issued on the 31st January 2023 by the Minister of Finance: **Government Notice No. 13: Code of Good Practice on preferences referred to in Section 71 and 72 of the Public Procurement Act, 2015 (Act No. 15 of 2015).**

Extracts of these are highlighted hereunder:

In terms of section 70(1) of the Public Procurement Act, 2015 (Act No. 15 of 2015), in order to promote the objects of Part 11 of that Act, I give notice of the issuance of the **code of good practice** on preferences referred to in sections **71** and 72 of that Act set out in the Schedule.

Section 71

(1) The Board or public entity has the right to limit participation in procurement proceedings on the basis of citizenship in accordance with this Part.

(2) (b) The Board or public entity -
When evaluating and comparing bids, must give preference and the weights prescribed under section 70 to the benefit of bidders for -

(ii) Works and services provided by Namibian citizens,

CODE OF PRACTICE

AIMS OF CODE

1. This code of good practice aims to –

- a) Promote, facilitate and strengthen measures to implement the empowerment and industrialisation policies of the Government by providing a framework for the application of preferences and reservations under the Act without compromising standards of goods, works and services and value for money;
- b) Grant exclusive preferences to categories of local suppliers through reservation of certain procurement of goods, works and services;
- c) To grant national preference to Namibian suppliers;
- d) Specify the –
 - i) categories and eligibility requirements for benefiting from the preferences and reservations under the Act;
 - ii) percentage of margins of preferences under the Act, where applicable;
 - iii) categories reserved for exclusive preferences under the Act;
 - iv) means of measuring the effectiveness of this Code of Good Practice in achieving the aims set out in this paragraph.

PART 2

CATEGORIES, NATURE OF PROCUREMENT AND AMOUNTS FOR EXCLUSIVE PREFERENCE

4. Categories of local suppliers for exclusive preferences

For purposes of achieving the objectives of the Government contemplated in section 2(b) and section 72(1) of the Act, the Board or public entities must give exclusive preference when procuring goods, works and services referred to in paragraph 6 and when evaluating bids within the amounts referred in paragraph 5 to all of the following categories of local suppliers:

- a) manufacturers;
- b) micro, small and medium enterprises;
- c) previously disadvantaged persons;
- d) women owned enterprise;
- e) youth owned enterprises;
- f) suppliers promoting the environmental protection; and
- g) suppliers providing employment to Namibians.

5. Amounts for exclusive preferences

(2) The Board or a public entity when procuring goods, works or services, specified under paragraph 6 and within the amounts referred to in subparagraph. (1); must grant exclusive preference to the categories of local suppliers except in cases where the Board or public entity has proof that no capacity exists or in case of non-responsiveness from the identified categories.

(3) Subject to subparagraph (2) where the Board or public entity determines that there is no capacity or no responsiveness from the identified categories, the Board or public entity must note in the record of the procurement proceedings the grounds for not granting exclusive preference.

PART 3

QUALIFICATION CRITERIA FOR EXCLUSIVE AND NATIONAL PREFERENCES

7. Qualification criteria for exclusive preference to local suppliers

The Board or public entity must give exclusive preference to a bidder who –

- (a) Qualifies as a Namibian bidder in terms of section 71(3) of the Act;
- (b) Demonstrates that the bidder meets the local content; and
- (c) Meets any or more of the criteria specified in Annexure 5.

9. Margins of preference applicable for exclusive preference to local suppliers

(1) The maximum cumulative allowable margin of preference applicable to exclusive preferences for price evaluation purposes is 10%.

(2) The Board or public entity, when evaluating bids for exclusive preference must apply the margins of preference specified in Column 2 of Annexure 6 to qualifying bidders per each qualifying category.

(3) A bidder **must include a declaration** in its bid, outlining the preferences the bidder qualifies for and the grounds for such qualifications.

(4) If a bidder qualifies for margins of preference on more than one basis, all such margins of preference must be granted to the bidder and, when considering the bid, the bid price must be reduced with the amount determined in accordance with the formula below:

$$A = \frac{MP \times BP}{100}$$

100

in which formula -

- a) "A" represents the amount to be determined;
- b) "MP" represents the total percentage of all margins of preference granted in respect of the bid; and
- c) "BP" represents the bid price.

Annexure 5

CRITERIA FOR APPLYING MARGINS OF PREFERENCE TO QUALIFYING BIDDERS (EXCLUSIVE PREFERENCES)
(Paragraph 7(c))

CATEGORY OF BIDDER	CRITERIA
Manufacturer	A bidder who is a manufacturer as defined in paragraph 1.
MSME	A bidder who is a MSME as defined in paragraph 1 whose minimum equity is 51% owned by Namibians.
Women	Owned enterprise a bidder who is a woman or whose minimum equity is 51% owned by Namibian women.
Youth	Owned enterprise a bidder who is a youth or whose minimum equity is 51% owned by Namibian youths
PDP owned enterprise	A bidder who is a PDP or whose minimum equity is 51% owned by Namibian PDPs.
Suppliers providing environment protection	A bidder that promotes the protection of the environment, maintain ecosystems and sustainable use of natural resources as specified by the public entity in the bidding document.
Suppliers providing employment to Namibians	A bidder who employs 50% or more Namibian citizens.
Locale⁽⁷⁾	A bidder whose place of business is within the Roads Authority Maintenance Region.

Note 1: A Roads Authority Requirements.

Annexure 6

CATEGORY OF BIDDER	MARGIN OF PREFERENCE	DOCUMENTARY EVIDENCE
MSME	1 percent	<ul style="list-style-type: none"> -SME registration certificate -Declaration indicating the percentage of Namibian MSME ownership
Women	1 percent	<ul style="list-style-type: none"> - IDs of all shareholders -Founding statement/company registration indicating ownership structure/shareholder certificate - declaration indicating the percentage of Namibian female ownership
Youth	2 percent	<ul style="list-style-type: none"> - IDs of all shareholders - Founding statement/company registration indicating ownership structure/shareholder certificate - declaration indicating the percentage of Namibian youth ownership
PDP owned enterprise	2 percent	<ul style="list-style-type: none"> -IDs of all shareholders - Founding statement/company registration indicating ownership structure/shareholder certificates - declaration indicating

		the percentage of Namibian PDPs ownership
Suppliers providing employment to Namibians	1 percent	-declaration that the bidder employs 50% or more Namibian Citizens <i>Note: Provide evidentiary proof from SSC and accompanying IDs of Employees.</i>
Locale ⁽²⁾	3 percent	A Bidder providing proof of locate as stipulated in BDS 6.2 (a).
Total	7 percent	

Note 2: A Roads Authority Requirements.

Locale:

~~Preferences, shall be given to suppliers in the Region where the works is required. Preference will be in the form of a 3% (of the available 10%) Price Preference on the Bidder's Total Cost for those who have submitted a substantially responsive Bid.~~

~~With respect of the above directive a Margin of Preference shall apply accordingly:~~

~~(a) The bidder shall qualify for a three percent (3%) Price Preference on the Bidder's Total Cost for being based in the Region (in the case the Roads Authority' Maintenance Region i.e. Keetmanshoop Region) or locality where the contract works is required.~~

~~Locality is expanded on as follows:~~

~~*In order to extend economic opportunities and entrepreneurial capacity to all localities by the optimum utilization and development of the resources existing in the proximities of projects it is important to maximize the amount of project funds retained within the project locality. Preference is thus given to Bidders who are resident within the Contract Area or Region for which they are bidding. In order to qualify for the local community preference Bidders are requested to submit certified copies of the documents as highlighted in BDS 6.2 (a).*~~

PART 1: Section III – Evaluation Criteria

Part I of the document Section III, Evaluation Criteria, 1. Evaluation (b) Unbalanced Rates and Benchmark Rates (on Page 44), Revise as **highlighted**, to the following:

- 1. (b)(i) Bidders whose Bid Prices vary by more than 15% up or 5% down from the respective Standard ‘Benchmark’ Price(s) calculated for any given Contract Area shall be deemed to be non-compliant and shall be rejected as far as that specific Contract Area is concerned. By ensuring that contracts are signed at reasonable rates the Employer will ensure that the risk of default will be reduced.

Part I of the document Section III, Evaluation Criteria, 2. In Addition to the Above, the Following Evaluation Criteria Shall Apply, (e) Margin of Preference (on Page 46), Revise as **highlighted**, to the following:

- 2. (e) With respect ITB 32.1 and as expanded on in BDS ITB 32.1 the following Margin of Preference shall apply accordingly:

~~With respect ITB 32.1 and as expanded on in BDS ITB 32.1 read together with BDS ITB 6.2(a) the following Margin of Preference shall apply accordingly:~~

- i. The bidder shall qualify for a Margin of Preference of up-to a maximum of 7% percent on the Bidder’s Total Cost for all criteria highlighted in BDS ITB 32.1.

Part I of the document Section III, Evaluation Criteria 3. Summarized Checklist Tables of Requirements and Information to Be Evaluated Against (c) Technical Evaluation Criteria (on Page 50-54), Revise as **highlighted**, to the following:

- 3. (c)

#	Description and ITB/BDS References
1	In addition to the documents listed in ITB 6.2 (a), bidders shall include: 1. Confirmation of locality through or by the following: - i. <u>A certified copy</u> of the valid fitness Certificate, or

	<p>ii. <u>A certified copy</u> of the latest (not older than 2-months – from the date of 1st submission deadline) Municipal Bill that is either in the name of: <u>The Bidder</u> or in the individual name(s) of any of his/her partner(s) within the bidding entity, or</p> <p>iii. <u>A certified copy</u> of the valid fitness Certificate from the Ministry of Health and Social Services – in the event that the Bidder’s place of registration and operation falls outside a recognized municipal area, or</p> <p>iv. <u>A certified copy</u> of a lease agreement (not older than six (6) - months – from the date of 1st submission deadline) – in the event that Bidder is a tenant. The required lease agreement must be accompanied by the Lessor’s latest Municipal Bill i.e. not older than 2-months – from the date of 1st submission deadline.</p> <p><u>NB: Please note that with respect to being eligible to benefit from a margin of preference for locality as per BDS-ITB 32.1; a Bidder shall be considered for only one locality within any of Roads Authority Maintenance Region across the five (5) Maintenance Region being Keetmanshoop Region, Windhoek Region, Otjiwarongo Region, Oshakati Region and Rundu Region.</u></p> <p><u>As such this bid limits the Bidder to confirm only one locality through the four (4) possible forms indicated in 1 (i) to (iv) above: for all the five (5) Maintenance Regions i.e. Keetmanshoop Region, Windhoek Region, Otjiwarongo Region, Oshakati Region and Rundu Region.</u></p> <p><u>Further note, in the event that the Bidder submits multiple confirmations of locale: the locale on the Bidders Company Registration shall take precedence.</u></p> <p>2. <u>Power of Attorney</u> signed by the Bidder, duly authorizing signatory to the Bid, accompanied by certified copies of IDs of signatories and acceptance of authority.</p> <p><u>Please note: Copies from a certified copy shall not be acceptable, submission thereof shall be deemed non-responsive.</u></p> <p><i>Ref. BDS Clause 6.2 (b).</i></p>
2	<p>Bidders must state the total monetary value of construction <u>works performed in any of a total of three (3) years within the last ten (10) years (i.e. any five years from 2016 to 2026)</u>; being an amount not less than:</p> <p><u>N\$ 7,000,000.00</u></p>

	<p><i>Ref. BDS Clause 6.2 (b).</i></p>
<p>3</p>	<p>Bidder must submit evidence of experience in works of a similar nature and size with a total combined minimum of three (3) years over the past ten (10) years (i.e. total number of contracts of similar nature to add up to three (3) years over the last 10-years) should be experiences in either of any of the following:</p> <ul style="list-style-type: none"> i. Sand removal from roads ii. Sand track blading, or iii. Blading of gravel roads <p><i>Ref. BDS Clause 6.2 (c).</i></p>
<p>4</p>	<p>Has the Bidder submitted a list (i.e. assets register) of all plant and equipment to be used on the works, the said list / asset register shall indicate the source or form of acquisition namely:</p> <ul style="list-style-type: none"> i. Ownership, ii. Lease or hire, or iii. Rent. <p>Additionally, the Bidder is to fully complete the sample form in Section IV – Bidding Forms, Part E3. (The Bidders are advice to produce copies of the said forms to ensure all plant and equipment are captured at and for Bid submission).</p> <p>With (and inclusive of) the above list / asset register of plant and equipment, proof of ownership <u>is only required for plant and/or equipment registrable with NaTIS.</u></p> <p>In addition, an asset register for any other equipment should be provided. Herein under, is the complete list of all plant and equipment to feature in the list / asset register and where necessary a certified copy of the <u>Certified copy of NaTIS Registration Certificate</u> must to be availed:</p> <p>For SRU-KHP02 (Oranjemund):</p> <ul style="list-style-type: none"> A. Continuous operational plant <ul style="list-style-type: none"> 1. 1x TLB (Accompanied by a valid NATIS Registration Certificate as Proof ownership). 2. One 4x4 LDV complying with the specification (Accompanied by a valid NATIS Registration Certificate as proof of ownership). 2. Temporary Road Traffic Signs as specified. 3. Various tools: Slashers, shovels, rakes, brooms, hay forks, gloves, sharpeners for slashers, etc

	<p>4. 1x Tipper Truck: Min size 6 m³ (Accompanied by a valid NATIS Registration Certificate as Proof ownership).</p> <p>B. Optional plant (if and when needed) to be listed in the asset Register:</p> <ol style="list-style-type: none"> 1. 1x Water Truck 2. 1x 10 Ton Vibration Roller 3. 1x 4x4 LDV 4. 1x Motor Grader 5. 1x Pneumatic Loader 6. 1x Crawler Dozer <p>It should be noted that the following information and required proofs as it relates to the other forms of sourcing plant and equipment shall ensue:</p> <ol style="list-style-type: none"> i. <u>Lease / hire</u>: – Letter of intent to hire from a reputable lease of hire company. The letter must explicitly express the plant and equipment to be leased or hired by the Bidder. ii. <u>Rent (Private individuals)</u>: – the letter of intent or proposed rental agreement should be accompanied by a proof ownership (Certified copy of NaTIS Registration Certificate) by the lessor. iii. <u>Intent to purchase</u>: - A quotation explicitly depicting/describing the full name(s) and specification(s) of the plant/equipment required. The said quotation must be accompanied and referenced by a letter of intent from the Bank confirming extension of credit (conditionally) for the said quotation. <p><i>Ref. BDS Clause 6.2 (d).</i></p>
5	<p>The Bidder shall submit a Curriculum Vitae (CV) of the following key site and technical personnel. The CV shall highlight the experiences and their specific roles:</p> <ol style="list-style-type: none"> 1. Contract Manager / Supervisor – At least <u>3 years</u>' experience in a supervisory and/or contracts management role for any of: <ol style="list-style-type: none"> i. Routine Maintenance of Bitumen Roads project, or ii. Roads Construction project (to Bitumen standard), or iii. Civil and/or Municipal engineering services or iv. Building construction. <p>a) Minimum Educational Qualification of Grade 12 (Certified copies should accompany the Contractor's Bid)</p>

	<p>2. Foreman – At least 5 years’ experience as a foreman for a:</p> <ul style="list-style-type: none"> i. Sand removal from Roads project, or ii. Roads Maintenance project. <p>a) Minimum Artisanal Qualification Level 3 in: either of the following two (2) trades (Certified copies should accompany the Contractor’s Bid):</p> <ul style="list-style-type: none"> • Artisanal Trade in Building & Civil Engineering (N3) <p>It should be noted that all CV(s) of the key personnel listed above must be accompanied by <u>an original signed letter of consent</u> including a certified copy of the owner’s (i.e., <u>being the key personnel and owner of the CV</u>) Namibian National Identity Document (Nam, ID).</p> <p>The said letter of consent should be addressed to the Bidder with the correct <u>Roads Authority Bid References</u>.</p> <p><u>Please note: Copies extracted from a certified copy shall not be acceptable, and submission thereof shall be deemed non-responsive.</u></p> <p>Conformation to <u>BDS Clause 6.2 (e)</u> as it relates to letters of consent shall ensure.</p> <p><i>Ref. BDS Clause 6.2 (e).</i></p>
<p>6</p>	<p>The Bidder shall submit the appropriate financial documentation as listed below:</p> <ul style="list-style-type: none"> • For <u>Close Corporations</u> (i.e. CCs), the Bidder shall submit Annual Financial Statements of the firm for the last three (3) years. • For <u>Private Proprietries</u> (i.e. PTY (Ltd)): certified copies of Audited Financial Statements as filed at the Registrar of Companies of the last three (3) years. <p><i>Ref. BDS Clause 6.2 (f).</i></p>
<p>7</p>	<p>The Bidder shall submit evidentiary proof of working capital in the form as indicated in:</p> <p><i>Ref. BDS Clause 6.2 (g).</i></p> <p>The minimum amount of working capital to be availed shall be N\$ 300,000.00 for SRU-KHP 02 (Oranjemund) Contract.</p> <p><u>Also see BDS ITB 6.3 (e).</u></p>

8	<p>The Contractor must have a minimum average annual financial amount of construction of N\$ 2,333,333.33 for any of three (3) years over last ten (10) years.</p> <p><i>Ref. BDS Clause 6.3 (a).</i></p>
	<p>The Contractor must have a minimum average annual financial amount of construction of N\$ 1,500,000.00, for any of two (2) years over last ten (10) years.</p> <p><i>Ref. BDS Clause 6.3 (a).</i></p>
9	<p>Bidders must submit a complete list of past experience and references with a total combined minimum of three (3) years over the past ten (10) years (i.e., total number of contracts of similar nature to add up to three (3) years over the last 10-years) in similar projects including <u>any of</u> the activities listed in:</p> <p><i>Ref. BDS Clause 6.3 (b).</i></p>

Part I of the document Section III, Evaluation Criteria 3. Summarized Checklist Tables of Requirements and Information to Be Evaluated Against (d) Financial Evaluation Criteria (on Page 54-55), Revise as **highlighted**, to the following:

3. (d)

#	Description and ITB/BDS References
6	<p>Does the bidder qualify for a Margin of Preference of up-to 7% on the Bidder's Total Cost for adhering to the criteria highlighted in BDS ITB 32.1?</p> <p><i>Ref. BDS Clause 32.1 (a)</i></p>

Part I of the document Section IV, Bidding Forms, Part D: Bill of Quantities (on Page 72-73), Revise as **highlighted**, replace with attached BoQ:

**shared as attachment.*

Part I of the document Section IV, Bidding Forms, Part F: Bidder's Qualification (on Page 80-90), Replace with the following, to the following:

Part F: Bidder's Qualification

To establish its qualifications to perform the contract in accordance with the Conditions of Contract and the requirements of the Specification the Bidder shall provide the information requested in the corresponding Information Sheets included hereunder.

Any additional pages that may be required plus any supporting documentation that may be requested shall be bound into the 'Book of Supporting Documentation' in terms of *item BDS ITB 13.1 (e)* of *Sec II Bidding Data Sheet*.

Part F1 Bidder Information Sheet

Part F2 Party to JV Information Sheet

Part F3 Historical Contract Non-Performance

Part F4: Current Contract Commitments/Works in Progress

Part F5 Financial Situation

Part F6 Average Annual Turnover

Part F7 Financial Resources

Part F8: General Experience

Part F9: Specific Experience

Part F10: Specific Experience in Key Activities

Part F1

Bidder Information Sheet

Date: _____

Bid Reference No.: _____

1. Bidder's Legal Name
2. In case of JV, legal name of each party:
3. Bidder's actual or intended Country of Registration:
4. Bidder's Year of Registration:
5. Bidder's Legal Address in Country of Registration:
6. Bidder's Authorized Representative Information Name: Address: Telephone/Fax numbers: Email Address:
7. Attached are copies of original documents of: <input type="checkbox"/> Articles of Incorporation or Registration of firm named in 1, above, in accordance with ITB Sub-Clauses 5.1 and 5.2. <input type="checkbox"/> In case of JV, letter of intent to form JV including a draft agreement, or JV agreement, in accordance with ITB Sub-Clauses 5.1 <input type="checkbox"/> In case of government owned entity from the Employer's country, documents establishing legal and financial autonomy and compliance with the principles of commercial law, in accordance with ITB Sub-Clause 5.4.

Part F2

Party to JV Information Sheet

Date: _____

Bid Reference No.: _____

1. Bidder's Legal Name:
2. JV's Party legal name:
3. JV's Party Country of Registration:
4. JV's Party Year of Registration:
5. JV's Party Legal Address in Country of Registration:
6. JV's Party Authorized Representative Information Name: Address: Telephone/Fax numbers: Email Address:
7. Attached are copies of original documents of: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Articles of Incorporation or Registration of firm named in 1, above, in accordance with ITB Sub-Clauses 5.1 and 5.2. <input type="checkbox"/> In case of government owned entity from Namibia, documents establishing legal and financial autonomy and compliance with the principles of commercial law, in accordance with ITB Sub-Clause 5.4.

Part F3

Historical Contract Non-Performance

Bidder's Legal Name: _____ Date: _____

JV Partner Legal Name: _____

Bid Reference No.: _____

Non-Performing Contracts in accordance with the Conditions of Contract			
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Contract non-performance did not occur during the stipulated period, in accordance with the Conditions of Contract.			
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Contract non-performance during the stipulated period, in accordance with the Conditions of Contract.			
Year	Outcome as Percent of Total Assets	Contract Identification	Total Contract Amount (current value, NAD equivalent)
_____	_____	Contract Identification: Name of Employer: Address of Employer: Matter in dispute:	_____
Pending Litigation, in accordance with the Conditions of Contract.			
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> No pending litigation in accordance with the Conditions of Contract.			
<input type="checkbox"/> Pending litigation in accordance with the Conditions of Contract.			
Year	Outcome as Percent of Total Assets	Contract Identification	Total Contract Amount (current value, NAD equivalent)
_____	_____	Contract Identification: Name of Employer: Address of Employer: Matter in dispute:	_____

_____	_____	Contract Identification: Name of Employer: Address of Employer: Matter in dispute:	_____
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Part F4

Current Contract Commitments / Works in Progress

Bidders and each partner to a JV should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Name of contract	Employer, contact address/tel/fax	Value of outstanding work (current NAD equivalent)	Estimated completion date	Average monthly invoicing over last six months (NAD month)
1.				
2.				
3.				
4.				
5.				
etc.				

Part F5

Financial Situation

Historical Financial Performance

Bidder’s Legal Name: _____ Date: _____

JV Partner Legal Name: _____ Bid Reference No.: _____

To be completed by the Bidder and, if JV, by each partner

Financial information in NAD equivalent	Historic information for previous _____ (___) years (N\$ equivalent in millions)						
	Year 1	Year 2	Year 3	Year ...	Year n	Avg.	Avg. Ratio
Information from Balance Sheet							
Total Assets (TA)							
Total Liabilities (TL)							
Net Worth (NW)							
Current Assets (CA)							
Current Liabilities (CL)							
Information from Income Statement							
Total Revenue (TR)							
Profits Before Taxes (PBT)							

- Attached are copies of financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following conditions:
 - Must reflect the financial situation of the Bidder or partner to a JV, and not sister or parent companies
 - Historic financial statements must be audited by a certified accountant
 - Historic financial statements must be complete, including all notes to the financial statements
 - Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted)

Part F6

Average Annual Turnover

Bidder’s Legal Name: _____ Date: _____

JV Partner Legal Name: _____

Bid Reference No.: _____

Page _____ of _____ pages

Annual turnover data (construction only)		
Year	Amount and Currency	NAD equivalent
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
*Average Annual Construction Turnover	_____	_____

*Average annual turnover calculated as total certified payments received for work in progress or completed over the number of years specified in Section II (Bidding Data Sheet) Sub-Clause ITB6.2(b), Sub-Factor 2.3.2, divided by that same number of years.

Part F7

Financial Resources

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the subject contract or contracts.

Source of financing	Amount in NAD
1.	
2.	
3.	
4.	

Part F8

General Experience

Bidder’s Legal Name: _____ Date: _____

JV Partner Legal Name: _____ Bid Reference No.: _____

Starting Month / Year	Ending Month / Year	Years	Contract Identification	Role of Bidder
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____

Starting Month / Year	Ending Month / Year	Years	Contract Identification	Role of Bidder
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____

*List calendar year for years with contracts with at least nine (9) months activity per year starting with the earliest year

Part F8

Specific Experience

Bidder’s Legal Name: _____ Date: _____

JV Partner Legal Name: _____ Bid Reference No.: _____

<p>Similar Contract Number: ____ <i>[insert specific number]</i> of ____ <i>[insert total number of contracts required.]</i></p>	<p>Information</p>		
<p>A. Contract Identification</p>	<p>B.</p>		
<p>C. Award date</p>	<p>E.</p>		
<p>D. Completion date</p>	<p>F.</p>		
<p>Role in Contract</p>	<input type="checkbox"/> Contractor	<input type="checkbox"/> Management Contractor	<input type="checkbox"/> Subcontractor
<p>G. Total contract amount</p>	<p>H. In words</p>		<p>I. NAD</p>
<p>J. If partner in a JV or subcontractor, specify participation of total contract amount</p>	<p>K. Percentage (%)</p>	<p>L. Participation Level</p>	<p>M. Amount (NAD)</p>
<p>N. Employer’s Name:</p>	<p>O.</p>		

<p>Similar Contract Number: _____ <i>[insert specific number]</i> of _____ <i>[insert total number of contracts required.]</i></p>	<p>Information</p>
<p>P. Address:</p> <p>Q. Telephone/fax number:</p> <p>R. E-mail:</p>	<p>S. _____</p> <p>T. _____</p> <p>U. _____</p>

Part F8

Specific Experience

Bidder’s Legal Name: _____ Date: _____

JV Partner Legal Name: _____ Bid Reference No.: _____

<p>Similar Contract Number: _____ [insert specific number] of _____ [insert total number of contracts required.]</p>	<p>Information</p>		
<p>A. Contract Identification</p>	<p>B.</p>		
<p>C. Award date</p>	<p>E.</p>		
<p>D. Completion date</p>	<p>F.</p>		
<p>Role in Contract</p>	<input type="checkbox"/> Contractor	<input type="checkbox"/> Management Contractor	<input type="checkbox"/> Subcontractor
<p>G. Total contract amount</p>	<p>H. In words</p>		<p>I. NAD</p>
<p>J. If partner in a JV or subcontractor, specify participation of total contract amount</p>	<p>K. Percentage (%)</p>	<p>L. Participation Level</p>	<p>M. Amount (NAD)</p>
<p>N. Employer’s Name:</p>	<p>O.</p>		

<p>Similar Contract Number: _____ <i>[insert specific number]</i> of _____ <i>[insert total number of contracts required.]</i></p>	<p>Information</p>
<p>P. Address:</p> <p>Q. Telephone/fax number:</p> <p>R. E-mail:</p>	<p>S. _____</p> <p>T. _____</p> <p>–</p> <p>U. _____</p> <p>–</p>

Part F8 (cont.)

Specific Experience (cont.)

Bidder's Legal Name: _____ Date: _____

JV Partner Legal Name: _____ Bid Reference No.: _____

Similar Contract No. ___ <i>[insert specific number]</i> of ___ <i>[insert total number of contracts]</i> required	Information
Description of the similarity:	
Amount	
Physical size	
Complexity	
Methods/Technology	
Physical Production Rate	

Part F10

Specific Experience in Key Activities

Bidder’s Legal Name: _____ Date: _____

JV Partner Legal Name: _____ Bid Reference No.: _____

Subcontractor’s Legal Name: _____

Description	Information		
A. Contract Identification	B.		
C. Award date	E.		
D. Completion date	F.		
Role in Contract	<input type="checkbox"/> Contractor	<input type="checkbox"/> Management Contractor	<input type="checkbox"/> Subcontractor
G. Total contract amount	H. In words		I. NAD
J. If partner in a JV or subcontractor, specify participation of total contract amount	K. Percentage (%)	L. Participation Level	M. Amount (NAD)
N. Employer’s Name:	O.		
P. Address:	S.		
Q. Telephone/fax number:	T.		
R. E-mail:	U.		

Part F10

Specific Experience in Key Activities (Cont.)

Bidder's Legal Name: _____

JV Partner Legal Name: _____

Subcontractor's Legal Name: _____

DESCRIPTION OF THE KEY ACTIVITIES:	INFORMATION

Part II of the document Section V, Part B: Project Specifications (on Page 105),
Revise as **highlighted** PS 4, to the following:

PS 4

PS 4 Equipment

The Contractor shall either own or hire from a reliable and approved source, all major items of plant to be supplied under the Contract. The Contractor shall ensure that the conditions of the Contract between the Contractor and the Employer remain valid in respect of plant hired by the Contractor.

It is an explicit pre-condition of signing this Contract that all major items of plant for the works be available to be inspected for approval by the Employer (or his Representative), within fourteen (14) days of receipt of the Letter of Acceptance of the tender, at a location in or within the vicinity of Oranjemund, of which the Contractor shall timeously notify the Employer in writing. The Contractor shall for the inspection supply proof of ownership or present a hire contract in respect of all major items of plant.

The Contractor shall ensure that all major items of plant are licensed in terms of, conform to the requirements of, and are operated in accordance with the applicable legislation and by-laws of Namibia. Amber rotating lights, mounted on to of cabs of equipment, are a pre-requisite.

The plant should be either the property of the prospective contractor or the contractor must supply a provisional legal lease agreement with the bid. The list should contain all the identification numbers to identify the machines.

PS 1.1 Sand Removal

Prior to commencement of each clearing and cleaning-up operation, the Employer (or his Representative) and the Contractor will come a mutual acceptable agreement as to the type(s) of equipment that will be deployed. In the case of a difference of opinion as to the utilization of equipment, the Employer's (or his Representative's)

decision shall prevail. The minimum machine specifications for the sand removal is:

Oranjemund Site

- Tractor Loader Backhoe or equivalent
- ~~Light Delivery Vehicle (LDV)~~
- Tipper Truck

PS 1.2 Maintenance Blading

The Contractor shall provide and maintain a self-propelled grader in sound condition and good repair. The specified self-propelled grader will have the following minimum specifications:

- Mass = 11 metric tons
- Rated Power = 90 kW
- Blade Width = 4.25 metres