



ROADS AUTHORITY
Private Bag 12030
Ausspannplatz
Windhoek
NAMIBIA

SAFE ROADS TO PROSPERITY

Our Ref.:

Your Ref.:

Enquiries: Lucky Goreseb
Telephone: +264 61 284 7088
Email: goresebl@ra.org.na

NOTICE TO BIDDERS – No 1

PROCUREMENT REFERENCE NO: W/ONB/RA-07/2026

**SALT ROAD MAINTENANCE IN THE OTJIWARONGO
REGION**

10 August 2026

Dear Bidder,

Notice to Bidders No. 1 serves as formal communication to all bidders regarding all requested clarification of the bidding document, as set out in the attached Notice, for your information and consideration.

All bidders are hereby requested to acknowledge receipt of this Notice to Bidders on or before 27 August 2026 by 11h00, by returning the attached Acknowledgement Form via email to procurement Officer, Lucky Goreseb at goresebl@ra.org.na

Kindly note that only duly completed Acknowledgement Forms, submitted without any alterations to its original form, will be accepted. Please be informed that this Notice and all its attachments form an integral part of the bidding and contract documentation.

Yours sincerely,

MANAGER: PROCUREMENT AND TENDER COMPLIANCE



Established in terms of the Roads Authority Act, 1999 (Act 17 of 1999)

Board of Directors: Mr. M. Kambulu (Chairperson), Dr. S. Karuaihe (Deputy Chairperson), Dr R.R Bohmer., Ms G. Xawes, Mr W. Ngashikuao, Ms C Hengari, Mr H.. Hamutenya

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SALT ROAD MAINTENANCE IN THE OTJIWARONGO REGION

1. INTRODUCTION

This Notice to Bidders No. 1 forms an integral part of the bidding and contract documentation, and **MUST** be attached to the bidding document at the deadline for submission.

Bidders are required to acknowledge receipt of this Notice to Bidders immediately by completing, signing, and returning the accompanying Acknowledgement of Receipt Form via email to goresebl@ra.org.na

Failure to duly fill in, sign, and return the Acknowledgement Form to the provided email, and failure to attach this Notice to Bidders to your bid at the deadline of submission shall lead to the bidder's disqualification.

2. ELECTRONIC BILL OF QUANTITIES

Attached to this Notice to Bidders No. 1 are the following BOQ's:

- a) SMU OTJ 01 – BILL OF QUANTITIES
- b) SMU OTJ 02 – BILL OF QUANTITIES

3. SUBMISSION OF SOFT COPY OF BIDDING DOCUMENTS & RECEIPT

Bidders are required to submit the original, duly completed Bid Document together with all relevant supporting documents.

In addition, each bidder must submit a USB flash drive containing:

- a) A complete scanned copy of the duly completed original Bid Document, including all supporting documents; and
- b) The electronic Bill of Quantities (BOQ) in Excel format.

The USB flash drive **must** be clearly labelled externally with the bidder's full name.

The original receipt issued by the Roads Authority as proof of purchase of the Bidding Document **must** be attached to the original Bid Document.

-end-

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The Notice to Bidders consists of:

Page 1:	Roads Authority Cover Letter	: 1 page
Page 2:	Notice to Bidders	: 1 page
Page 3:	Acknowledgement Form	: 1 page
Attachments:	Bill of Quantities	: SMU OTJ 01 – BILL OF QUANTITIES SMU OTJ 02 – BILL OF QUANTITIES

We hereby acknowledge receipt of Notice to Bidder to Bidders No. 1.

.....
Signature of Bidders Authorized Representative

.....
Name of Bidder

.....
Date

The deadline to return this Acknowledgement Form is **27 August 2026 by 11h00.**

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