



ROADS AUTHORITY
Private Bag 12030
Ausspannplatz
Windhoek
NAMIBIA

SAFE ROADS TO PROSPERITY

Our Ref.:

Your Ref.:

Enquiries: Lucky Goreseb
Telephone: +264 61 284 7088
Email: goresebl@ra.org.na

NOTICE TO BIDDERS – No 1

PROCUREMENT REFERENCE NO: NCS/ONB/RA-01/2026

THE PROVISION OF CLEANING SERVICES TO ROADS AUTHORITY FOR A PERIOD OF (3) YEARS

17 August 2026

Dear Bidder,

Notice to Bidders No. 1 serves as formal communication to all bidders regarding the extension of the bid submission deadline date, as set out in the attached Notice, for your information and consideration.

All bidders are hereby requested to acknowledge receipt of this Notice to Bidders on or before 03 September 2026 by 11h00, by returning the attached Acknowledgement Form via email to procurement Officer, Lucky Goreseb at goresebl@ra.org.na

Kindly note that only duly completed Acknowledgement Forms, submitted without any alterations to its original form, will be accepted. Please be informed that this Notice and all its attachments form an integral part of the bidding and contract documentation.

Yours sincerely,

MANAGER: PROCUREMENT AND TENDER COMPLIANCE



Established in terms of the Roads Authority Act, 1999 (Act 17 of 1999)

Board of Directors: Mr. M. Kambulu (Chairperson), Dr. S. Karuaihe (Deputy Chairperson), Dr R.R Bohmer., Ms G. Xawes, Mr W. Ngashikuao, Ms C Hengari, Mr H.. Hamutenya

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1. INTRODUCTION

This Notice to Bidders No. 1 forms an integral part of the bidding and contract documentation, and **MUST** be attached to the bidding document at the deadline for submission.

Bidders are required to acknowledge receipt of this Notice to Bidders immediately by completing, signing, and returning the accompanying Acknowledgement of Receipt Form via email to goresebl@ra.org.na

Failure to duly acknowledge, sign, and return the Acknowledgement Form to the provided email, and failure to attach this Notice to Bidders to your bid at the deadline of submission shall lead to the bidder's disqualification.

2. EXTENSION OF BID SUBMISSION DATE

In terms of the **Instruction to Bidders (ITB) 11.3** of the issued Bidding Document for **NCS/ONB/RA-01/2026**, provides that *"To give prospective bidders reasonable time in which to take an addendum into account in preparing their bids, the Procuring Agent shall extend, as necessary....."*. The closing date in the bidding document is indicated as Thursday, 20 August 2026 at 11H00, which needs to be amended as follow:

- a) The Roads Authority hereby amends the Deadline for Submission to **Thursday, 03 September 2026 At 11H00 AM.**

-end-

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The notice consists of:

Page 1:	Roads Authority Cover Letter	: 1 page
Page 2:	Notice to Bidders	: 1 page
Page 3:	Acknowledgement Form	: 1 page

We hereby acknowledge receipt of Notice to Bidder to Bidders no. 1.

.....
Signature of Bidders Authorized Representative

.....
Name of Bidder

.....
Date

The deadline to return this Acknowledgement Form is **03 September 2026 by 11h00.**

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